

Position Description

Position: *Senior Project Manager/Associate Principal*

Firm: *Impact Sciences*

Location: *Oakland/Sacramento*

Job Summary:

Responsible for the management of the firm's projects with a high level of technical complexity. Senior Project Managers are generally responsible for project management requirements as well as communication with clients, mentorship and training of junior level staff, business development, proposal preparation and representation of Impact Sciences at interviews, project hearings and client meetings.

General Responsibilities:

- Initiate Projects
- Coordinate/Communicate with Peers
- Maintain and Update Project Status
- Communicate Opportunities
- Contracts, Billings, and Collections
- Manage and Develop Project Staff
- Maintain Contact with Clients
- Manage Project Implementation
- Provide Technical Advice
- Prepare High Quality Reports
- Manage Project Budgets and Schedules
- Maximize Project Profitability
- Business Development
- Mentor and train junior-mid level staff

Education:

B.S./B.A. in environmental studies, planning, earth sciences, planning or a related field; Masters a plus.

Experience:

Senior Project Manager: Eight or more years of combined experience in environmental consulting as a planner or environmental analyst and project manager.

Contact:

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